

TUXEDO UNION FREE SCHOOL DISTRICT

DATE:	October 24, 2017
TIME:	7:00 PM
PLACE:	George Grant Mason School – Multipurpose Room
MINUTES OF:	Regular Meeting
BOE MEMBERS PRESENT:	Allyson Arber, Adam Eirand, Nancy Bourke, Michael Arone, Diana Petrosky, Mary Vaught, Dorothy Ziegelbauer (7:07)
ALSO PRESENT:	Nancy Teed - Superintendent of Schools, Marc Matatia, Business Administrator, Jason Schrammel, Principal, Traci Ferreira-Asst. Principal, Arlene Willis- District Clerk

A quorum was present.

Mrs. Arber, President, called the meeting to order at 7:05 p.m. Roll call and quorum check were taken by the District Clerk. Mrs. Arber led the board in the Pledge of Allegiance.

Ms. Teed began the meeting by announcing that October 23-27 is School Board Recognition Week. She presented the board members with cookies from Dottie Audrey's and thanked them for their efforts and time, which she said is appreciated by the community, students, and staff.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

A motion was made to approve the minutes of the 09/28/17 BOE meeting.

Moved by: Adam Eirand

Second by: Nancy Bourke

YES 7

NO 0

Motion carried

INDEPENDENT AUDITOR'S REPORT

Ms. Teed introduced the external auditor, Scott Preuser, of Raymond G. Preusser, CPA, P.C. to present the independent auditor's report. Mr. Preusser thanked the district office personnel for their courtesy and cooperation throughout the audit. He stated it starts in the spring and the auditors are there once a month.

- Issued an Unqualified Opinion
- Extra Curricula Report: Non-Modified Opinion
- Internal Controls: No weaknesses
- General fund: district is financially healthy
- Financial condition is strong; Cash position is strong, Asset to Liability Ratio is strong
- District financial condition has improved over the past couple of years

BUSINESS ADMINISTRATOR'S REPORT – Marc Matatia

Mr. Matatia thanked his staff and the Audit Committee.

SUPERINTENDENT'S REPORT – Ms. Teed

Ms. Teed introduced Traci Ferreira, the new K-12 Assistant Principal.

Thank you to the PTO for organizing the walk-a-thon which raised over \$4,000 to aid the victims of the hurricanes.

Mr. Matatia and Ms. Teed participated in a phone conference with Mr. Chris Colby, the architect who is finalizing details on the prioritized items on the Building Condition Survey. Mr. Colby will provide the details on work and tests being done, in the beginning of November. He would like to come in and discuss these items with the board at the next board meeting or earlier, if warranted.

2017-2018 School Calendar is being reviewed. Presently, the last two days of school are scheduled as full days. Ms. Teed will continue to work with colleagues across the county to gather additional information and review the regulations.

Upcoming Events

10/27 Haunted Hallways \$10 admission

11/06 Parent Teacher Conferences Grades 7-12 (5:00-8:00 PM)

11/07 ½ day for students – Parent/Teacher Conferences 7-12 (1:00-2:48 PM)

11/09 Kindergarten Veterans Day Celebration

11/17 & 11/18 Elementary Musical *The Knight at Dawn* 7:00 PM

11/22 Parent/Teacher Conferences K-6 (1:00-2:48)

11/29 Parent Teacher Conferences K-6 (5:00-8:00 PM)

OCSBA Update – Mary Vaught

At the 10/04 meeting there was a presentation about the McKinney Vento Act.

Information was provided regarding staff development for trauma sensitive classrooms.

Elizabeth Russell does biblio- therapy. She runs programs in schools.

There was discussion about the upcoming convention in Lake Placid and NYSSBA's three resolutions.

At the next meeting, there will be a presentation by Orange County Department of Health about the opioid epidemic.

2.0 CPSE/CSE

A motion was made to approve CSE/CPSE recommendations (2.01 – 2.04)

Moved by: Diana Petrosky

Second by: Adam Eirand

YES 7

NO 0

Motion carried

3.0 Donation

A motion was made to approve the recommendation that the Tuxedo Board of Education accept the donation to the STEM program of a Meccanoid Personal Robot, from Kelly Spranger on behalf of the family of fourth grader, Chris Ahart.

Moved by: Mary Vaught

Second by: Michael Arrone

YES 7

NO 0

Motion carried

4.0 Budget Calendar

A motion was made to approve the recommendation that the Tuxedo Board of Education adopt the 2017/2018 Budget Calendar as presented.

Moved by: Diana Petrosky

Second by: Michael Arrone

YES 7

NO 0

Motion carried

5.0 Financial Audit Report

A motion was made to approve the recommendation that the Tuxedo Board of Education accept the official Financial Audit Report for the fiscal year ending June 30, 2017, as submitted by Raymond Preusser, PC.

Moved by: Diana Petrosky

Second by: Adam Eirand

YES 7

NO 0

Motion carried

6.0 Board of Registration

A motion was made to approve the recommendation that the Tuxedo Board of Education appoint the following individuals to the Tuxedo Union Free School District Board of Registration for the 2017/2018 school year at an hourly rate of \$11.00.

- Joan Berish
- Dorothy Schmidt
- Thelma Smith

Moved by: Mary Vaught

Second by: Adam Eirand

YES 7

NO 0

Motion carried

7.0 Personnel

A motion was made to approve Personnel Items 7.1 through 7.5.

Moved by: Adam Eirand

Second by: Nancy Bourke

YES 7

NO 0

Motion carried

7.1 Resignations

NAME	POSITION	EFFECTIVE DATE
Mary Segreti	Speech/Language Teacher Leave Replacement	10/19/2017

7.2 **Instructional Appointments**

NAME	POSITION	EFFECTIVE DATE	SALARY
Joshua Wills	Substitute Teacher	10/10/17-6/30/18	\$75/day (3)
Natalie Van Curen	Substitute Teacher	10/25/17-6/30/18	\$95/day (2)
Jillian Lugo	Speech/Language Teacher Leave Replacement	10/24/2017	\$250/day per diem
Paula Daunt Wagoner	ENL/French Teacher (.8 to 1.0 FTE)	10/30/2017	\$87,169

7.3 **Activity/Club/Team**

CLUB	EFFECTIVE DATE
Music - Elementary	2017/2018
Interact	2017/2018
Math Counts	2017/2018
Dance	2017/2018

7.4 **Activity/Club/Team – Coach/Advisor - RESCIND**

NAME	POSITION	EFFECTIVE DATE	SALARY
Anissa Kurian	Drama Club Advisor - Elementary	2017/2018	\$2947.25 D-1
Clayton Chan	Jazz Ensemble	2017/2018	\$1178.90 A-1

7.5 **Activity/Club/Team – Coach/Advisor**

NAME	POSITION	EFFECTIVE DATE	SALARY
Anissa Kurian	Drama Club – Elementary .5 Advisor	2017/2018	\$1473.63 D-1
Sharon Fox	Drama Club – Elementary .5 Advisor	2017/2018	\$1473.63 D-1
Natalie Van Curen	Interact Club – Advisor	2017/2018	\$1178.90 A-1
Sharon Fox	Musical – Elementary .5 Advisor	2017/2018	\$1473.63 D-1
Anissa Kurian	Musical – Elementary .5 Advisor	2017/2018	\$1473.63 D-1
Stephanie Stasiak	Math Counts	2017/2018	\$1,178.90 A-1
Stephanie Stasiak	Dance	2017/2018	\$1,178.90 A-1
Clayton Chan	Jazz Ensemble	2017/2018	\$2393.16 C-1

ROUNDTABLE DISCUSSION

Budget Calendar

- An additional Work Session has been added to this year’s calendar on 4/12, if needed
- 3/15 is the date the board will get a tentative budget
- “Undistributed” discussion was added on with General Support & Transportation on 3/22, as last year this discussion only took about ½ hour.
- Discussion on how best to incorporate public comments during the budget process as the Public Hearing is scheduled after the budget has already been adopted by the board. Board decision is to add a Public Comment session to each Budget Workshop

Old Business – None

PUBLIC COMMENTS

- “Thank You” to the board members for serving
- Open Budget Process
- Non-Resident students being educated in Tuxedo schools
- Board of Education managing administrators
- Moody’s ratings
- Cost per student
- Email Monitoring

EXECUTIVE SESSION

A motion was made that the meeting be recessed to executive session at 8:05 PM for the purpose of contract negotiations.

Motion by: Nancy Bourke

Second by: Michael Arrone

YES 7

NO 0

Motion carried

Mrs. Arber called the meeting back to order.

A motion was made to adjourn the meeting at 9:45 PM

Motion by: Diana Petrosky

Second by: Nancy Bourke

YES 7

NO 0

Motion carried

Respectfully submitted,



Arlene Willis, District Clerk

Date approved 11/16/2017