

TUXEDO UNION FREE SCHOOL DISTRICT

DATE:	September 28, 2017
TIME:	7:00 PM
PLACE:	George Grant Mason School – Multipurpose Room
MINUTES OF:	Regular Meeting
BOE MEMBERS PRESENT:	Allyson Arber, Adam Eirand, Nancy Bourke, Michael Arone, Diana Petrosky, Mary Vaught, Dorothy Ziegelbauer
ALSO PRESENT:	Nancy Teed - Superintendent of Schools, Marc Matatia, Business Administrator, Jason Schrammel, Principal, , Arlene Willis- District Clerk

A quorum was present.

Mrs. Arber, President, called the meeting to order at 7:03 p.m. Roll call and quorum check were taken by the District Clerk. Mrs. Arber led the board in the Pledge of Allegiance.

PUBLIC COMMENT

One individual spoke in regard to Reserve Funds.
There were no other public comments at this time.

INTRODUCTION OF NEW STAFF MEMBERS

Superintendent Teed introduced to the Board the following staff members who are new to the district for the 2017/18 school year:

Elba Matthies- Grade 2; Sharon Fox – Library Media Specialist; Stephanie Stasiak- STEM Enrichment Integration Specialist; Natalie Van Curen – Part-Time GGM Guidance Counselor

APPROVAL OF MINUTES

A motion was made to approve the minutes of the 08/17/17 BOE meeting.

Moved by: Mary Vaught

Second by: Nancy Bourke

YES 7

NO 0

Motion carried

BUSINESS ADMINSTRATOR’S REPORT – Marc Matatia

The external auditors are not available for the 10/19 board meeting, as they are already booked. The board decided to move the October meeting to 10/24 at 7:00 PM, so the auditors can present at that meeting. Mr. Matatia will schedule with the auditors tomorrow.

K-12 PRINCIPAL’S REPORT – Jason Schrammel

Mr. Schrammel reported that Quarterly Benchmarks have been given at the high school, but not at the Elementary School because of a program server issue with NWEA. It is now up and running, so GGM will be getting started with their quarterly benchmarks.

SUPERINTENDENT’S REPORT – Ms. Teed

Tennis & Golf are being offered at GGM through Rockland TGA..

The Elementary Dram Club will present the musical, “Knight at Dawn” on 11/17 & 11/18 at 7:00 PM.

In the October packet there will be a request for approval of a Dance Club for grades 4-6.

GGM Book Fair will be held on 10/5 & 10/6.

The PTO is sponsoring a Walkathon for Hurricane Relief on 10/20.

Haunted Hallways will be held on 10/20 & 10/27 from 7:00 – 10:30 PM.

NHS & NJHS Induction Ceremonies will be held on October 26th at 7:00 PM in the HS Auditorium

Ms. Teed gave an overview of the Grades 3-8 ELA & Math State Test Scores.

Opt Out rates in comparison to last year: Math @ 19% was higher and ELA @ 14% was lower.

Out of 32 districts, Tuxedo had the highest proficiency rate (64%) in Math, and tied with one other district for the highest proficiency rate (60%) in ELA.

Ms. Teed gave an overview of Regents results in relation to Goals & Objectives in the Professional Development Plan. More details will be provided once NYSED releases the scores from embargo.

OCSBA Update – Mary Vaught

1st meeting was held on 9/6/17. There was a presentation about the upcoming convention. Mrs. Petrosky and Mrs. Bourke will not be going due to a conflict. Next year the convention will be in NYC. There will be student run booths as part of the Expo and OCSBA is encouraging districts to submit proposals.

MHSSC President, spoke about the Higher Education Joint Research Project. Working with higher education in the area and surveying local school districts.

John Redman spoke. NYSBA board is 75% BOCES and 25% Local. He feels it should be more even. There was discussion in regard to the Monroe Woodbury/Palm Tree redistricting.

2.1 Memorandum of Agreement TTA

A motion was made to approve the recommendation that the Tuxedo Board of Education ratifies the amended agreement of the Collectively Negotiated Agreement between the Tuxedo Union Free School District and the Tuxedo Teachers Association dated September 1, 2017, for the period from July 1, 2017 through June 30, 2021 and authorizes the expenditure of those monies necessary to fund the provisions of the 2017-2021 Agreement between the District and the TTA.

Moved by: Diana Petrosky

Second by: Adam Eirand

YES 7

NO 0

Motion carried

3.1 Annual Approval of Audit Committee Charter

A motion was made to approve the recommendation that the current Audit Committee of the Tuxedo Union Free School District recommend the Board of Education reapprove the Audit Committee charter.

Moved by: Adam Eirand

Second by: Diana Petrosky

YES 7

NO 0

Motion carried

ROUNDTABLE DISCUSSION

The member of the public who was on the Audit Committee last year, respectively declined to be on the committee this year.

PERSONNEL

4.1 A motion was made to approve the recommendation that the Tuxedo Board of Education appoint Traci Ferreira to the position of K-12 Assistant Principal, effective 10/02/2017, at an annual salary of \$104,000. Mrs. Ferreira will serve a probationary period of four years.

Moved by: Diana Petrosky

Second by: Allyson Arber

YES 7

NO 0

Motion carried

4.2 A motion was made to approve the recommendation that the Tuxedo Board of Education approve the request for Brianna Himpele, a Ramapo College Psychology student, to shadow the school psychologist for the period 9/29/2017 – 1/26/2018.

Moved by: Diana Petrosky

Second by: Adam Eirand

YES 7

NO 0

Motion carried

4.3 A motion was made to approve Child Care Leave for the Speech/Language Teacher beginning 10/18/17.

Moved by: Allyson Arber

Second by: Nancy Bourke

YES 7

NO 0

Motion carried

A motion was made to approve Personnel Items 4.4 through 4.6.

Moved by: Diana Petrosky

Second by: Adam Eirand

YES 7

NO 0

Motion carried

4.4 Instructional Appointments

NAME	POSITION	EFFECTIVE DATE	SALARY
Natalie Van Curen	.4 FTE Guidance Counselor-GGM	9/11/2017	\$25,751.56 (5) MA-1
Mary Segreti	Speech/Language Teacher Leave Replacement	10/02/2017	\$250/day per diem

4.5 Non-Instructional Appointments

NAME	POSITION	EFFECTIVE DATE	SALARY
Joseph Rohe	PT Bus Driver	9/11/2017	\$17.25/Hr.
Jocelyn Lorquet	PT Bus Driver	9/18/2017	\$17.50/Hr.
Jo-Anne Mignone	Substitute Monitor	9/29/2017	\$75.00/day

4.6 Activity/Club - Coach/Advisor

NAME/CLUB	POSITION	EFFECTIVE DATE	SALARY
Running Club	Club	9/29/2017	n/a
Nancy Donnelly	Yearbook Advisor - GGM	2017-2018	\$3536.70 (B7)
John Landro	Running Club – Advisor	09/29/2017	Volunteer

5.0 CPSE/CSE

A motion was made to approve CSE/CPSE recommendations (5.01 – 5.03)

Moved by: Diana Petrosky
 Second by: Mary Vaught
 YES 7
 NO 0
 Motion carried

ROUNDTABLE DISCUSSION

Strategic Plan/Goals

Entire Board met in June & July with Theresa Reynolds (OU BOCES) and Administrators. Goals and Objectives were written down.

- Professional Development is a high priority item.
 - Discussion regarding Professional Development being given by an outside source and not just “turnkey”, where one staff member attends and then presents to other staff members. Financially, it is very expensive to send all staff out. The teacher’s contract requires they go out for 3 hours of Professional Development. Discussion regarding using something besides state assessments to measure student success and college readiness.
 - Expand and enhance STEM technology. Continue to build on STEM Pathways in 9-12 especially in Humanities.
 - Effective Marketing Strategies; Community Relations
 Marketing Committee met this past week. Ms. Teed, Mrs. Vaught & Mrs. Arber met with a representative from Fios regarding using our video to get the word out.
 - Comment was made that goals should include a specific plan on how to reach the goal.
- Board vote on the adoption of the Strategic Goals for 2017-2020 was tabled.

7.1 Policy #6215 – Fraud

A motion was made that the Tuxedo Board of Education update and rename Policy #6215 “Wrongful Conduct”

Moved by: Diana Petrosky
 Second by: Adam Eirand
 YES 7
 NO 0
 Motion carried

7.2 Policy #6301 – Records Retention

A motion was made that the Tuxedo Board of Education approve the updated Records Retention Policy #6301.

Moved by: Diana Petrosky
 Second by: Adam Eirand
 YES 7
 NO 0
 Motion carried

7.3 Policy #2018/2108R Paroled Sex Offenders Who Reside Within the Boundaries of the District

A motion was made that the Tuxedo Board of Education delete Policy #2108

Moved by: Allyson Arber
 Second by: Nancy Bourke
 YES 7
 NO 0
 Motion carried

ROUNDTABLE DISCUSSION

Policy 2108R replaced Policy #2108. The information contained in Policy #2108 was incorporated into Policy #2108R.

Reserves Discussion

Discussion was held in regard to having a Special Meeting for the public to vote on putting money in the Repair Reserve. Priority of repairs (based on Building Condition Survey):

- 1- HS front steps are a health & safety concern; estimate \$120K
- 2- GGM Boiler: estimate \$81K
- 3- GGM Windows in old section and gym. Estimate: \$175K & \$146K respectively

\$300K is earmarked for the Reserve Fund

Repairs will not be made until after the school year ends.

Discussion held pertaining to options for the proposition to be put before the voters.

The projects can go out to bid prior to having the vote.

Costs for a special meeting estimated at between \$4 & \$5K.

Board voted as follows:

Special Meeting	Request for More Information Before Deciding
Nancy Bourke	Diana Petrosky
Mary Vaught	Allyson Arber
Michael Arone	Dorothy Ziegelbauer
	Adam Eirand

PUBLIC COMMENT

- Career Assessments
- Reserve Fund

EXECUTIVE SESSION

A motion was made that the meeting be recessed to executive session at 9:10 PM for the purpose of contract negotiations.

Motion by: Diana Petrosky

Second by: Allyson Arber

YES 7

NO 0

Motion carried

Mrs. Arber called the meeting back to order,

A motion was made to adjourn the meeting at 9:55 PM

Motion by: Mary Vaught

Second by: Michael Arone

YES 7

NO 0

Motion carried

Respectfully submitted,



Arlene Willis, District Clerk

Date approved 10/24/2017